

Call for Proposals



DIES ProGRANT Multiplication Trainings

2021

Multiplication
Trainings

May –
October
2021

APPLICATION
DEADLINE:
**April
21st, 2021**

DIES
ProGRANT

On behalf of the German Academic Exchange Service (DAAD) and the DIES ProGRANT Coordination Center at the University of Cologne are organizing the

DIES ProGRANT Multiplication Trainings in Latin America and the Middle East

Practical-oriented
Proposal Writing
Trainings by DIES
ProGRANT Alumni

Application Deadline:

April 21st, 2021

DIES ProGRANT Multiplication Trainings:

May – October 2021

The DIES ProGRANT Trainer Academy

Background and Objectives

The DIES ProGRANT project is part of the DIES (Dialogue on Innovative Higher Education Strategies) program which is jointly coordinated by the German Academic Exchange Service (DAAD) and German Rectors' Conference (HRK) and financed by the German Federal Ministry for Economic Development and Cooperation (BMZ).

The overarching goal of the ProGRANT Academy is to ensure the sustainability of the ProGRANT project and to create expert multipliers. It is, therefore, important to continuously train and engage the pool of highly professional and talented ProGRANT Alumni in order to create a new generation of culturally sensitive and well-trained trainers.

The ProGRANT Academy consists of three different phases, each of which leads to different qualification profiles. The first step is to complete a full ProGRANT Course and then to successfully acquire funds for a project. As a certified ProGRANT Alumni, an application for our Train-the-Trainer Workshop (which takes place every other year) can be submitted. At the workshop, our professional ProGRANT Head Trainers impart didactic and content-related knowledge, which supports the participants to plan and implement their own proposal writing trainings.

The last phase includes the successful application for a ProGRANT Multiplication Training and its implementation in the form of a self-planned proposal writing course for new researchers from the region of the respective new ProGRANT Trainers. At the end of the Academy, the Alumni receive their ProGRANT Trainer Certificate, which qualifies them to teach in DIES ProGRANT Classic Courses alongside our Head Trainers. The new trainers will be included in our ProGRANT Trainer pool¹.

¹ The selection of trainers for our DIES ProGRANT Classic Courses is done by the UoC Coordination Office according to regional and timely availability.

DIES ProGRANT Multiplication Trainings in Latin America and the Middle East

The last module of the DIES ProGRANT Trainer Academy, the DIES ProGRANT Multiplication Trainings, will be offered for the first time by the University of Cologne in 2021. In this phase, the ProGRANT Alumni who took part in the Alumni Workshop or the Train-the-Trainer Workshop are further equipped to become Head Trainers who are to supervise ProGRANT Classic Courses themselves in future. The University of Cologne offers funds for an independently planned and implemented proposal writing course organized by the new ProGRANT Trainers. Four ProGRANT Multiplication Trainings (two per region) can be funded per year. In order to have our proposal writing courses in all four DIES regions (Africa, Latin America, South East Asia, and the Middle East) every year, the DIES ProGRANT Multiplication Trainings will be offered for the regions where there are no DIES ProGRANT Classic Courses that same year. Since our DIES ProGRANT Classic Courses are held in South East Asia and Africa in 2021, applications for DIES ProGRANT Multiplication Trainings in Latin America and the Middle East will be accepted for this call.

General Structure and Time Frame

The project idea of the DIES ProGRANT Multiplication Trainings will be conceptualized and carried out by the project team in their home country or, upon special justification, in the region. Following the DIES Training Course methodology, each DIES ProGRANT Multiplication Training should be composed of at least two interconnected seminars of three to four days and an E-Learning phase in between, stretching over a period of about six months, starting from May 2021 at the earliest and ending in October 2021 at the latest. At least one workshop should be held virtually. If it's not possible to organize an on-site workshop at all due to the Covid-19 pandemic, please note that both workshops must be held virtually. Each on-site or virtual seminar should be planned for at least 20 participants and last a minimum of three days each. The E-Learning phase should be at least four weeks. The language of instruction for the trainings can be English, French or Spanish. However, please note that all application documents must be uploaded in English.



Project Team Profile

Applicants should form a diverse and interdisciplinary project team made up of 5 members maximum (not considering student assistants). Successful project teams must have a team lead who is a DIES ProGRANT Alumnus and who has taken part in the DIES ProGRANT Alumni Workshop in 2017 or the DIES ProGRANT Train-the-Trainer Workshop in 2020. At least one substantial team member must be female. Applications of teams with balanced gender distribution will be favored to ensure the diversity of the program. It is a benefit to have DIES Alumni from other DIES programs (such as International Deans' Course) on the team.

The lead of the project team must

- *Hold a DIES ProGRANT Certificate*
- *Have been successful in obtaining third party funding after completion of their respective ProGRANT Course*
- *Hold a DIES ProGRANT Alumni Workshop/Train-the-Trainer Workshop Certificate*
- *Have an affiliation to an academic institution*
- *Be involved in research and teaching*

Only applications from Latin America and the Middle East will be accepted. Two project applications from each region will be selected for implementation.

Role of the Project Team and Target Group of the Trainings

The project team should be in charge of coordinating and organizing the training as well as providing expertise. In their role as trainers, they are expected to conduct the training, e.g. deliver expert inputs and/or coach/mentor their own participants. Therefore, the project team is responsible for

- *Preparing the training concept*
- *Official announcement of the training (e.g. drafting and disseminating a call for proposals)*
- *Selecting the participants based on predefined selection criteria*
- *Planning and implementing the training workshops*
- *Coaching/mentoring the participants*
- *Evaluating the training (template questionnaires will be provided)*
- *Managing finances and accounting*

The training activities should be addressed to non-professorial university teaching staff. Participants of the self-planned ProGRANT Multiplication Trainings should be young researchers.



DIES ProGRANT Regional Experts

Further expertise can be brought in by inviting up to two official ProGRANT Regional Experts from the country or the region. Their main role is to support and advise the project team in the planning and implementation of the training with a focus on content and didactics. Further, the experts can have an active part during the workshops (e.g. hold a session) but they are not a full member of the project team. The team is expected to contact the experts and coordinate with them independently. The UoC Coordination Office can suggest experts upon request.

Funding

The DIES ProGRANT Multiplication Trainings are supported by the DIES program with funds from the German Federal Ministry of Economic Cooperation and Development (BMZ).

A budget of 15.000 Euro can be used as a point of reference for funds from the ProGRANT program per multiplication project (including all training elements) for successful project teams.

Eligible Expenditures

Remuneration of Regional Experts	Yes	Travel of participants ²	No
Remuneration of project team	Yes	Accommodation and meals of participants	Yes
Travel and accommodation of Regional Experts	Yes	Supporting staff (student assistants)	Yes
Travel and accommodation of project team	Yes	Workshop materials	Yes

With regards to the transfer of funds by the UoC Coordination Office, one DIES Alumnus of the project team needs to serve as financial administrator and main contact point regarding finances for the UoC Coordination Office. Details regarding transfers will be discussed after the project has been approved. A budget plan according to the template provided on the ProGRANT website is required to be submitted upon application. Please refer to the Guidelines for Funding (also on the ProGRANT website, see link on next page) for more information.

² Travel expenses for participants can be requested in exceptional cases and need to be approved by the UoC Coordination Office.

Application Requirements and Process

Applications can be submitted on our website by clicking on one of the respective links below:

ProGRANT Multiplication Trainings in Latin America (uni.koeln/DEHZT)

ProGRANT Multiplication Trainings in the Middle East (uni.koeln/ZH8BU)

Please fill out all fields and upload all other application requirements (as mentioned below) on that form. Incomplete applications or applications submitted via email will not be accepted. Please submit only one application per project team.

DIES ProGRANT Certificate

Please provide a copy of the team lead's DIES ProGRANT Certificate.

DIES ProGRANT Alumni Workshop/Train-the-Trainer Workshop Certificate

Please provide a copy of the team lead's DIES ProGRANT Alumni Workshop/Train-the-Trainer Workshop Certificate.

Academic CVs

Please provide a brief 1-page resumé per project team member.

Training Proposal

Please use the template provided on the ProGRANT website (see link above).

Budget Plan

Please use the template provided on the ProGRANT website (see link above).

Letter of Commitment

Please provide a Letter of Commitment from the higher management of the team lead's affiliated university, supporting the application for the DIES ProGRANT Multiplication Training. Taking into account possible difficulties regarding the Covid-19 pandemic, the letter of commitment can also be submitted after the application deadline until April 30th. Applicants are welcome to submit additional documents to support their application, such as, a **Letter of Collaboration** with other relevant external partners/organizations, especially if it implies complementary funding.

File Format

Please title all pdfs according to the following example:

“project name_proposal” / “project name_team member 1_CV”



Selection of DIES ProGRANT Multiplication Trainings

Applications are reviewed on a competitive basis by an expert committee set up by the UoC Coordination Office. The selection committee members assess the proposals not only by consideration of the overall conceptual framework (e.g. relevance of content, didactical approach and sustainability of DIES trainings) but also on the basis of cost-effectiveness. Please note that two applications per region will be selected. The applicants will receive the selection results by the beginning of May.

Important notice: the Deadline for applications is Wednesday, April 21st, 2021, 11:00 PM (German time).

Contact and Information

If you have any questions about the application process, please feel free to contact the UoC Coordination Office at proposalwriting@verw.uni-koeln.de for further information.

DIES ProGRANT Coordinator

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<https://portal.uni-koeln.de/international/im-fokus/dies-progrant>

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